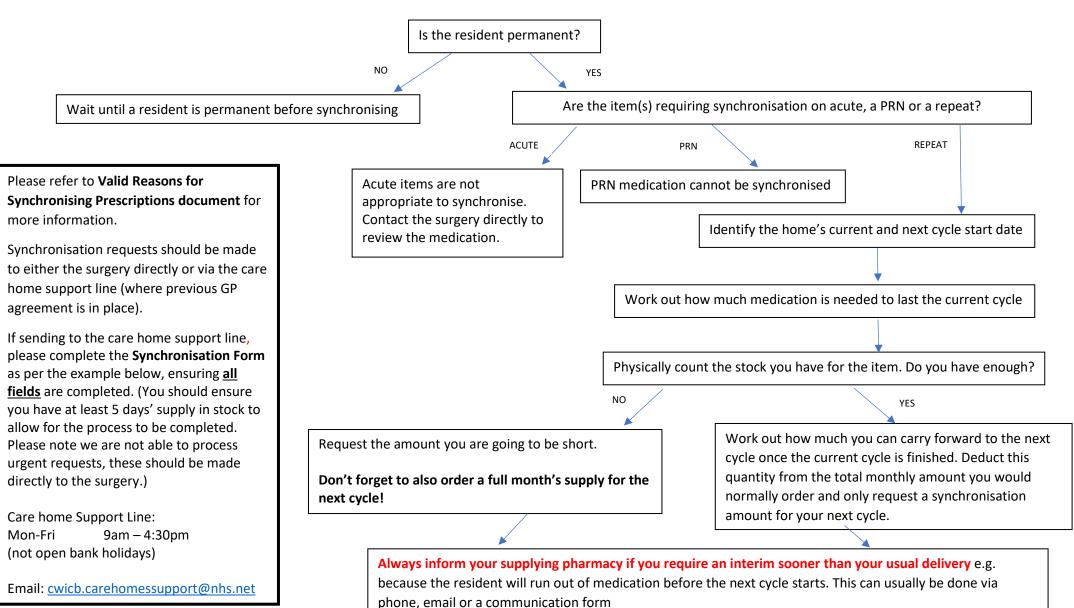


## Synchronising Medication Process







## Synchronising Medication Process



## **Example of completed Synchronisation Form**

\*\*Please ensure all fields are completed\*\* before sending to cwicb.carehomessupport@nhs.net

Resident Name: Date of Birth:		Joe Bloggs 12.04.1945							
Cycle Start Date	Drug <b>Na</b>	ame, Strength and Form	Directions – (make sure to list OD, BD etc.)	Total Monthly Qty	How many currently in stock	No of days to the end of the cycle	Total number of doses needed to end of the cycle	Amount to order	Reason why out of synch: for example:  New resident Hospital admission New medicine Dose or form changed
	Bisop	rolol 2.5mg tabs	1 OD	28	10	20	20	20	Hospital admission
		The resident needs 20 tablets to cover the current cycle as the dose is once daily, but only has 10 tablets in stock. $20 - 10 = 10$ tablets needed to synchronise. Note: The resident will also require $28 \times 2.5$ mg tablets for the next medication cycle.							
	Ferrous s	ulphate 200mg tabs	1 BD	56	74	20	41	23	Dose changed
16.0.05			The resident has enough tablets to cover the current cycle (20 days left, but 41 doses required. 40 as twice a day for the next 20 days plus a dose for this evening = 41 tablets.) 74 – 41 = 33 tablets can be carried forward into the next medication cycle.  Deduct this from the normal monthly quantity that would usually be ordered 56 – 33 = 23 tablets needed for the next cycle to synchronise.						
	Name: Date of  Cycle Start	Name: Date of Birth:  Cycle Start Date  Bisop  Ferrous s	Name: Date of Birth:  Cycle Start Date  Bisoprolol 2.5mg tabs  Ferrous sulphate 200mg tabs	Name:  Cycle Start Date  Bisoprolol 2.5mg tabs  Ferrous sulphate 200mg tabs  Directions — (make sure to list OD, BD etc.)  The resident needs 2 stock. 20 — 10 = 10 to the next medication  The resident has end day for the next 2.  Deduct this from the the next cycle to syn	Name:  Cycle Start Date  Bisoprolol 2.5mg tabs  The resident needs 20 tablets t stock. 20 – 10 = 10 tablets needs the next medication cycle.  Ferrous sulphate 200mg tabs  The resident has enough tablet day for the next 20 days plu Deduct this from the normal methe next cycle to synchronise.	Name:  Date of Birth:  Cycle Start Date  Bisoprolol 2.5mg tabs  The resident needs 20 tablets to cover the stock. 20 – 10 = 10 tablets needed to synch the next medication cycle.  Ferrous sulphate 200mg tabs  1 Directions – (make sure to list OD, BD etc.)  Total Monthly Qty many currently in stock  The resident needs 20 tablets to cover the stock. 20 – 10 = 10 tablets needed to synch the next medication cycle.  The resident has enough tablets to cover the day for the next 20 days plus a dose for forward Deduct this from the normal monthly quant the next cycle to synchronise.	Name:  Date of Birth:  Cycle Start Date  Bisoprolol 2.5mg tabs  Directions - (make sure to list OD, BD etc.)  Bisoprolol 2.5mg tabs  1 0D  28  10  20  The resident needs 20 tablets to cover the current cyclestock. 20 – 10 = 10 tablets needed to synchronise. Not the next medication cycle.  Ferrous sulphate 200mg tabs  1 BD  56  74  20  The resident has enough tablets to cover the current of day for the next 20 days plus a dose for this evening forward into the new the next cycle to synchronise.	Date of Birth:  Cycle Start Date  Bisoprolol 2.5mg tabs  Directions – (make sure to list OD, BD etc.)  Directions – (make sure to list OD, BD etc.)  Directions – (make sure to list OD, BD etc.)  Directions – (make sure to list OD, BD etc.)  Directions – (make sure to list OD, BD etc.)  Total Monthly Qty currently in stock  Total Monthly Qurrently in stock  Total Monthly Qty currently in stock  The resident needs 20 tablets to cover the current cycle as the dos stock. 20 – 10 = 10 tablets needed to synchronise. Note: The resident the next medication cycle.  Ferrous sulphate 200mg tabs  1 BD  56  74  20  41  The resident has enough tablets to cover the current cycle (20 day, day for the next 20 days plus a dose for this evening = 41 tableton forward into the next medication Deduct this from the normal monthly quantity that would usually be the next cycle to synchronise.	Date of Birth:   12.04.1945     12